

Swimming Taranaki Board Meeting Minutes



Venue:	Zoom	Date: 13/10/2020	Meeting Opened:	7.06pm
Present:	Lisa Goble, Denyse Salisbury, Tracey Knofflock, Donna Bouzaid, Tania Stockman			
Apologies:	Sue Darney, Kayanna Keenan			

Item	Discussion	Moved/Seconded	Responsibility	Date
CONFLICT OF INTEREST	Donna is the head coach of the junior camp			
CONFIRMATION OF PREVIOUS MINUTES	The minutes from the meeting held 29 September 2020 were read and accepted	Lisa/Denyse		
MATTERS ARISING	No matters rising from previous minutes.			
100 DAY PLAN	<ul style="list-style-type: none"> The 100 Day plan was circulated to board and items what the important actions are between now and December. Club presidents – verbal contacting being made Email reminder week before meeting Send technical committee their roles as a reminder 		Lisa Tania Tania	6 November Immediate
STRATEGIC PLAN	<ul style="list-style-type: none"> Assigning areas to Board Members: Member Club Financials Participation & Growth Coaching & Athlete Pathways Officials Technical Committee Coaches Group Blazer Committee To hold off key areas of strategic plan until after club meeting on 17 November 		Board	2 December
POLICIES	<ul style="list-style-type: none"> Flannagan Cup in review with FC Committee 		FC Committee	ASAP

	<ul style="list-style-type: none"> To update review schedule with dates over a two year period 		Tania	Immediate
HEALTH & SAFETY	<ul style="list-style-type: none"> 12/U Site Pool Updated Information requested from Holly at TSB Pool, to include updated info in meet program for 12/U No other health and safety concerns 		Tania	23 November
FINANCIAL REPORT	<ul style="list-style-type: none"> Presentation of financial report and budget. Move that the finance report is taken as a true and correct record and the accounts are approved for payment and that the budget be approved and accepted for 2020/2021 year. 	Lisa/Tracey		
BLAZER COMMITTEE	<ul style="list-style-type: none"> Denyse to hold a list for SNZ nominations for the coming year 		Denyse	
FLANNAGAN CUP	<ul style="list-style-type: none"> Minutes of FC Committee meeting held 12/10/2020 were received Trophy register has been created however does not include Flannagan Cup recipients Contact details and confirmation of junior trophy winners have been requested in order to distribute 			
TECHNICAL REPORT	<ul style="list-style-type: none"> Technical report due at next board meeting - Rowan will be in attendance at next meeting To send policy information relating to TC as a reminder 		Rowan Tania	10 November Immediate
RECORD OFFICER REPORT	<ul style="list-style-type: none"> No report this month, next month report will include NSZC and CamLow/Opunake records 		George Tania	10 November
TARANAKI EVENTS				
Junior Camp	<ul style="list-style-type: none"> Registrations for this year's camp low therefore increases the cost to the swimmer, suggest to subsidy \$20 per head for camp attendees as a way to support the grass roots swimming in our region at a total cost of \$340 	Denyse Tracey Lisa		
Time Buster	<ul style="list-style-type: none"> Pool booked and flyer distributed Officials to be organised and confirmed to ST please Sausages sizzle instead of pizza - 		TC Committee	30 October

	<ul style="list-style-type: none"> • Electronic signatures to be used as needed. • Black Official shirt – to confirm officials are supplied them when they officiate at a national meet • New laptop – board agreed to proceed Janko Computers (as they have them in stock) quote using funding received from Sport Taranaki at a cost of \$1558.00. • Points for winter champs to be worked from meet results (to update policy to ensure this is clear to all • Tracey Knofflock offered to sponsor a trophy for 13/O Champs. • Lisa and Donna to speak with life members regarding forming a trophy working group • December meeting to be changed to 2nd December 6pm at Donna's house – finances to be signed off week before if possible, December meeting to be focussed on strategic plan 	Lisa/Tracey	Tania Tania Tracey Lisa/Donna	19 October Immediate Immediate June 2021 ?
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Meeting Closed:	8.24pm
Next Meeting:	10 November 2020 – Logicamm Office – 6.00pm

Future Meeting Dates:

10 November 2020	Logicamm Office – 6.15pm (Technical Committee in attendance)
17 November 2020	Club Meeting, Logicamm Office – 7.00pm
2 December 2020	Donna's Residence – time to be confirmed
9 February 2021	Logicamm Office – 6.15pm (Technical Committee in attendance)
9 March 2021	Zoom – 7.00pm

Signed as a true and correct record:  Date:  Dec 2020